江苏大学海外教育学院 JIANGSU UNIVERSITY OVERSEAS EDUCATION COLLEGE

OVERSEAS EDUCATION COLLEGE





江苏大学海外教育学院 江苏省镇江市学府路301号 邮编212013

Address: 301, Xuefu Rd. Zhenjiang, P.R.China | PIN: 212013

Phone: +86-511-88792366 +86-511-88792208 Fax: E-mail: admission@ujs.edu.cn Website: http://oec.ujs.edu.cn/

Online Application System: http://admission.ujs.edu.cn/

WeChat: JU-OEC

Facebook: facebook.com/JSU1902



【生活指南】 living Guide

2015年9月修订 | Revised on: September 2015

Introduction to China

Full name: The People's Republic of China National Flag: Red flag with five stars

National Emblem: Tiananmen Gate tower under five stars,

encircled by ears of grain and with a gear wheel below.

National Anthem: The March of the Volunteers written in 1935

Language: Mandarin Chinese or Putonghua

Land Area: 9.6 million sq kms Capital: Beijing

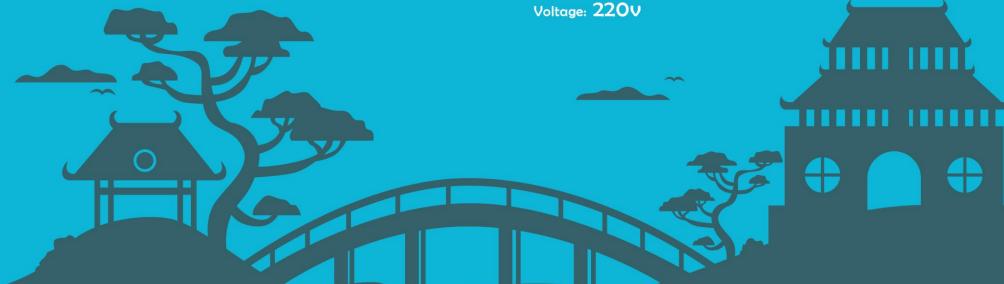
China Standard Time: +0800 UTC

Population: Over 1.355 billion

Demographics: 56 Ethnic Groups

Currency: Renminbi (RMB)/Yuan

National Day: October 1



China ranges from mostly plateaus and mountains in the west to lower lands in the east. In the east along the shores of the Yellow Sea and the East China Sea. There are extensive and densely populated alluvial plains. On the edges of the Inner Mongolian plateau in the north, grasslands can be seen. Southern China is dominated by hills and low mountain ranges. In the central-east are the deltas of China's two major rivers, the Yellow River and Yangtze River. Most of China's arable lands lie along these rivers, and they were the centres of China's major ancient civilizations. In the west, the north has a great alluvial plain and the south has Himalayas, containing the Earth's highest point, called Mount Everest.

The climatic conditions of China vary greatly. The northern zone (including Beijing) has summer daytime temperatures of over 30 degrees Celsius and winters of Arctic severity. The central zone (including Shanghai) has a temperate continental climate with very hot summer and cold winter. The southern zone (including Guangzhou) has a subtropical climate with very hot summer and mild winter.



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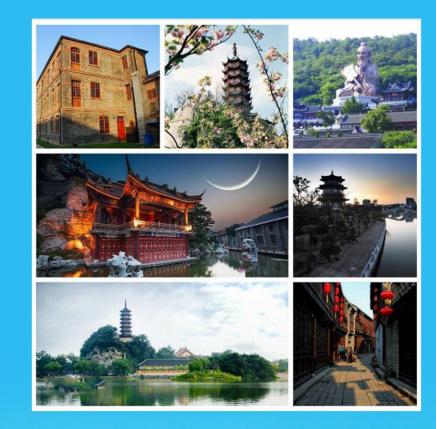
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Zhenjiang is located in the southwest of China, Jiangsu Province. It has a long history, beautiful sceneries and a pleasant weather. Zhenjiang is a famous historic and cultural city in China. The most popular places here are: Jin Mountain, Jiao Mountain and Beigu Mountain, which are along the Yangtze River. The scenery reminds of a magnificent painting of the landscape.

Thousands of years of history can be observed in the Xijin Ferry Street, which delivers a unique style of architecture. It resembles a natural history museum. Compared to cities like Beijing, Shanghai or Guangzhou, Zhenjiang has a more simple and quiet Chinese flavor, also known as the "Oriental Romantic Town". Zhenjiang provides a rich offer of Chinese language and culture e.g. if you walk in the "Three mountains", you will explore "The Tale of the White Snake", "Goddess Mirage", fascinating legends as well as lovely poetry and acting.

While living in Zhenjiang, you will have many opportunities to talk to warm-hearted and friendly people in our city and practice your Chinese. You will feel the magic of multiple cultures, explore the charm of Chinese culture and enjoy the life style of this small town. Finally, you will have gained your very own special adventure with all this, which will be a unique experience in your life.

At the end of the term and with a sufficient level in spoken Chinese, there will also be opportunities to speak in Chinese at the local radio station or having interviews with the reporter from the Zhenjiang newspapers.





Jiangsu University The Cradle of "Do"ers



Jiangsu University (JSU) is ranked among the top 100 universities out of over 2,000 higher educational institutions in China. JSU is one of the oldest educational institutions in China, and its origin can be traced back to 1902 when it was first established as Sanjiang Normal College. JSU was then founded out of the initial college by combining the former Jiangsu University of Science and Technology (a national key university), Zhenjiang Medical College and Zhenjiang Teachers' College with approval from the Ministry of Education, China in August, 2001.

Currently, JSU is a teaching, research and community oriented comprehensive institution with emphasis on engineering and allied disciplines. It is one of the first groups of universities that offered doctoral programs for students. At the moment, JU has 26 schools offering bachelor, master and PhD degree programs in 9 academic fields namely: Engineering, Science, Medicine, Literature, Economics, Law, Management, Education and History. In addition, the university has 3 national key academic disciplines. In addition, 4 disciplines (namely engineering, chemistry, material and medicine) rank top 1% in the World ESI Ranking System presently.

JSU enjoys a national reputation of being among the top research based academic institution for engineering sciences with several innovative achievements and patents rights for its achievement and contribution to the economic growth of China and world economy. Other academic disciplines have also witnesses astronomical growth in their research faculty and quality of graduates they turn out yearly. This has continually made the University to enjoy an influx of international students from all continents with resultant increased growth in linkages and exchange programmes with other educational institution around the world

JSU has been entrusted by the United Nations to train many high ranking management personnel and experts in Agricultural Machinery. Since 2005, JSU started to enroll a complete batch of degree learners. Presently, over 1,000 international students from more than 78 countries are studying in JSU. The University internationalization drive has been yielding the desired results through extensive learning and research work.



Campus Facilities CAMPUS CARD The all-in-one utility card



The campus card is carried in every JSU student's pocket. This handy multi-purpose card can be used to buy stuff at stores on-campus, use hot water dispensers/washing machine/kitchen in dorm, recharge internet and electricity units, borrow books from the library. The campus card is the only solution to make living on-campus very cozy. Campus cards should also be swiped when entering and exiting dorms.

Canteen

Library

Hot water

Security

Electricity

Campus Shuttle

Kitchen

and more

Shopping

Internet

How to get My CAMPUS CARD?

Every new student will visit the information centre at the old library during the registration process to get their own campus card. Provide your Student ID number and you will receive the card on-spot with your picture and name printed. The campus card is issued to all ISU students free of cost for the first time

Password and Card Management:

For using the campus card in shops/kitchen/washing machines etc, you do not have to enter any passcode. However, for recharging your internet/electricity units or accessing the "Campus Card Kiosks", you need to enter the password. The default password for the campus card is usally the last 6 digits of your password. However, you may change the password as your wish at the Campus Card Kiosk in dorms/other public places or even by approaching the information centre. To set internet password, provide a six digit code to the information centre. Log in to http://my.ujs.edu.cn/ and browse through the options to manage your campus card online.

How and Where to Recharge the Campus Card?

Manual Recharge: Pay by cash

Overseas apartment: Tuesdays and thursdays from 14:00-16:00

Information Centre: Monday to Friday from 8:00-11:30 and 14:00-16:20

Recharge with Linked Bank Card: ICBC/ABC Cards

Link your bank card with the campus card and you can recharge your campus card anytime with the Campus Card Kiosk at dorms.

Campus Card Lost or Not Working?

The campus card is actually an IC device, so please do not expose it heat/magnetic waves/water/pressure etc. Should you loose or damage your campus card, you should report immediately to the information centre for the cancellation and repolace it as soon as possible as it might be used by others. Information Centre charges 20 CNY for replacing the campus card.







Campus Card Kiosk

Library





In September 2010, a new modern library with an area of 44,000 square meters. This library provides a cozy, serene and harmonious environment for university members and collaborative studies such as literature circulation and reading, digital reading, inter-library book loan, document delivery, searching and desk service, information suggestion service, teaching and training. By the end of 2010, JSU library has in its possession over 2,650,000 Chinese and foreign printed writings. Many of these resources are found in the full-text databases available to all students. The library is also opened to foreign students, and more importantly being qualified to apply for a campus card to borrow books from the place.



Timings:

8:00 am to 10:00 pm everyday (except vacations

Activating Library Function:

 Will be activated when you register for your CAMPUS CARD. Old students must aclivate at the information desk of the library.

Entering the library:

~Please swipe your library card when you enter the library. The access system alarms any unborrowed books.

Searching for a book:

~You can search for books using the computers at the library. Books in english are usually located in the fourth floor. However, some medical text books are also abundantly found in the library of the Jiangbin Hospital.

~You can also visit: http://huiwen.ujs.edu.cn:8080/opac/search.php to search for available books at the UJS library.

Procedure to borrow a book:

~Search for a book's code on the computer. The book code will help you to easily ocate the book. Take the book to the information desk at first floor and swipe your campus card to borrow the book. Please note that some books are not allowed to be borrowed, but can be read in the library.

Limitations to borrow a book:

Undergraduates: Max. 10 books for a period of 30 days each Postgraduates: Max. 15 books for a period of 60 days each

 Fine will be charged per day if you do not return your book within the permitted ime. However, you can go to library and renew your borrow limit.

Tips and Tricks:

~lts hard to get a seat at the library during exam review time. Please make sure you arrive early and catch the queue.

~Please do not carry your bags and other stuff to library as you will be asked to de posit them in the luggage room. Try to go with as less luggage as possible.

~You can use your monthly free internet units with the library WiFi.

CDs of some books should be borrowed at the multimedia center, although the CD is a package of the book.

~You will be fined upto 2-3 times of the book's actual cost, if you damage or loose the books.

Gymnasium

JSU has well-equipped sports facilities with open-air football field, swimming pool, basketball, tennis and volleyball courts. The gymnasium have indoor swimming pool, table tennis, bowling room, badminton Hall, basketball hall and volleyball hall etc.

Prices for each item

Swimming: 15 CNY/hour Badminton: 15 CNY/hour Ping Pong: 5 CNY/hour Bowling: 10 CNY/game Lawn Tennis: 25 CNY/hour Fitness: 20 CNY/day or 400 CN



Students can borrow balls and other equipment at the west playground by depositing their campus card. Please be advised to follow all the rules to avoid accidents and injuries to others using the facility (ESPECIALLY SWIMMING).



Campus Shuttle

The "green little bus" is runs around the campus making good tranport system. Its safe, economical, easy and accessable. You can drop one yuan coin or swipe the campus card to get into the bus.

Timings: 8:00 to 23:00

Cost: 1 CNY/trip

Terminus: Sanjiang Building (Wu ke Song)

lines: Total of six lines covering the whole campus.

Line 1 is mostly used by the overseas students which runs till Overseas Apts

Please maintain queue and never get on/off the bus before it completely stops. Campus shuttle timings might change during the vacations.



Internet

JSU network - Broadband

Available is all dorm rooms.

Connection: Just Plug-in and Dial DNS.

Username: t<student id no.>@ujs; password: customize
Cost: 0.3 RMB/hour

JSU network - WiFi

Available is all dorm rooms and classrooms/library.

Connection: Connect to wifi "UJSWLAN" and Dial DNS

Username: t<student id no.>@ujs; password: customize

Cost: 0.3 RMB/hour

The "internet balance" in your campus card should be loaded with enough money to keep your internet active. Access the Campus Card kiosk to check or recharge your internet balance.

Free Internet Units

Undergraduates: 30 hours/month Graduate Students: 100 hours/month

These free units can only be used when you connect to JSU Wifi in classrooms or library only. Un-spent units will not be forwarded to next month.

Common Issues Encountered

- ~ If the internet sockets are not working, please lodge a complaint at the reception of your dormitory. Please do not try to open or repair the sockets by yourself.
- ~ If you forgot your internet password, please go to the information centre to reset the password.
- ~ Disconnect your internet after you use it, or else the internet balance will be continuously deducted from your account.

For Short-term Students

JSU will provide free internet for students who come on 1-2 week programs. Please contact your volunteer for account and connection details.

PS: Mobile networks such as China Unicom/Mobile/Telecom offer various monthly packages along with mobile connection. Students are free to choose & use them.

Electricity

24 hours power supply

ISU provides prepaid electricity to all student dormitories. Your dorm rooms are supplied with electricity all round the day as long as your "electricity balance" or your campus card is loaded with enough money. Access the Campus Card kiosk to theck or recharge your electricity balance.

Electricity Charges

Common rate for all students 0.5 CNY/unit

Free Electricity Units:

Undergraduates: 12 units/student/month Master Students: 14 units//student/month PhD Candidates: 14 units//student/month

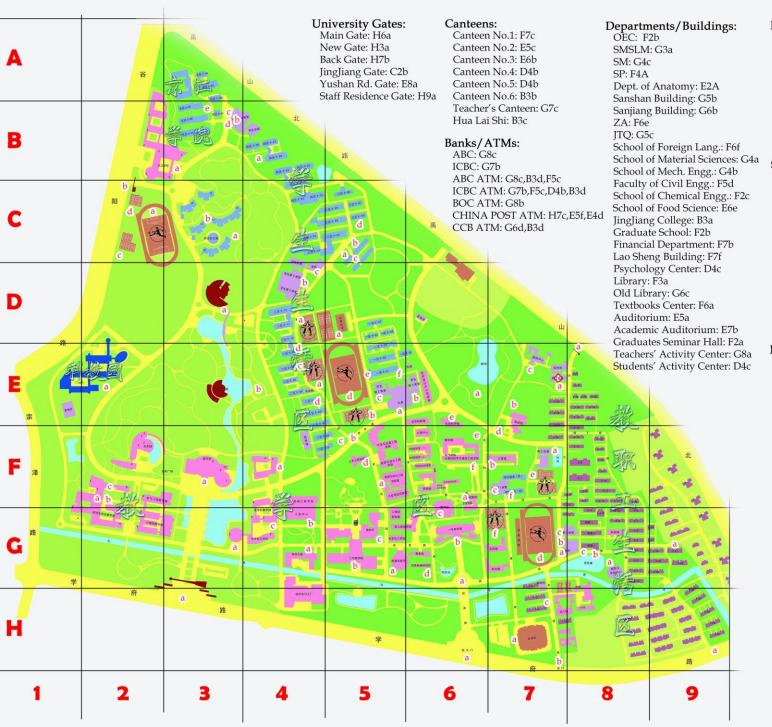
Un-spent units can be forwarded to next month. Free units will not to be given to students who fail to maintain dormitory regulations.

Using Kitchen in Dormitory

Swipe your card when you begin to use the kitchen, the meter starts calculates your usage until you swipe it again to power it OFF. Please note that the "mair balance" will be deducted when you use kitchen; but not the "electricty balance".

Common Issues Encountered

- ~ The "Electricity Balance" in your campus card should be loaded with enough money to keep your room electric supply active.
- If your room power sockets or bulbs are not working, please lodge a complain at the reception of your dormitory.
- Please do not use heavy electric appliances, your room volatage is limited and meters trip if voltage exceeds the capacity. Do not play loud music or cook in your rooms. Electric supply will be turned off if you fail to co-operate.



Residential Blocks:

6#6 Overseas Apts. (G-06): C3a C#8, C#9, Overseas Apts.: E4d C#7 Overseas Apts.: E4c 3#7 Overseas Apts.: G9a Residential Block 1# (A): E5f Residential Block New 1# (B): C5c Residential Block 3# (D): C5d Residential Block 5# (F): B4a Residential Block 5# (F): B3e Residential Block 6# (G): C3b

Sports:

Gymnasium: H7a
East Play Ground (EG): G7d
EG Volley Ball: G7f
EG Basket Ball: F7e, G7f
EG Tennis: F7e
West Play Ground (WG): E5d
WG Basket Ball: E5b, E4a
WG Skating: D4a
WG Volley Ball: D5a
JingJiang Play Ground (JJG): C2a
JJG Tennis: C2c
JJG Basket Ball: C2d
Outdoor Swimming Pool: F7a

Misc.:

China Unicom: C5a,B3d
China Mobile: G5a,C5a,B3d
China Telecom: D4c,B3d
Post Office: H7c
EMS: B3a
East Ground Supermarket: G7a
West Ground Supermarket: E5e
Train/Bus Ticketing Office: F5a
Valentine Park: E6a
Sopo Park: D3a
Melody Plaza/Park: E4b
Wu Ke Song: G6a
San Cha kou (Delta Sq.): F5b
Campus Hospital: E7a
University Guest House: E7c

JIANGSU UNIVERSITY CAMPUS MAP

Canteens

The University has about 8 general cafeterias and 2 Muslim cafeterias in strategic locations on campus providing hygienic and balance meals at affordable price. The ambiances of these cafeterias are in line with the safest health standards in China and students have a wide range of options to choose from.

Payment Mode: Campus Card

Timings: Breakfast (6:40-8:30); Lunch (10:30-12:30); Dinner (16:30-18:30)

PS: Only teachers canteen near east playground accept cash payment mode For the late eaters, No.5 Canteen operates until 22:00

OECians Favorite

The No.2 and No.5 canteens remains the most favorite for foreign students. The most bought food in that canteen are noodles, fried rice and the grilled chicken Followed by the No.6 where most of the people visit for their supper because its cheap and variety of vegetables.

OECians Favorite

During the vacation most of the canteens will be closed due to presence of very few students on campus. Before vacations begin, OEC updates students with list or canteens that operate during the vacations.



Security & Emergency

Surveillance

The university has a lot of cameras around the school to insure that the students are safe at all times so for all student make sure you are always careful with the things that you do around the university. Always obey the rules not to be caught on camera at the wrong side of the law since this is only a measure to stop abuses and make the school a good environment for all the students and teachers.

Dormitory Security

The dorms area has staff that help the student with assistance in all common problems related to dorm life. This staff help students also if there is an emergency. All overseas students dormitories are equipped with surveillance cameras, fire doors and door access system. It is mandatory for all students to swipe campus card when they enter and exit dormitory.

Campus Security

Whenever walking around the campus you will surely meet campus security patrolling around. The campus security help students in issues that are at the campus level and can also involve the police as part of their job.

Local Police Station

Xuefu Road Police Station

JSU falls under jurisdiction of Xuefu Road police station. Any legal problem of emergency will be directed by this body, and It monitor's with foreign student's residence registration. Please call 110 in case of emergency. The police station is very near to the university.

Other Utilities on Campus

Auditorium/Conference Halls

There are many auditorium/conference halls at the university and are used depending on the capacity and purpose of the event.

JSU Auditorium (Capacity: 2000)

~ The biggest and most used by students activities. Weekend performances/events by students of various schools are organized here.

JSU Academic Auditorium (Capacity: 800)

The best furnished venue and is usually used only for highly importan academic/international events.

Post Graduate Conference Hall (Capacity: 300)

~ Closest to OEC office and most used for events by foreign students.

Library Academic Hall (Capacity: 150)

 \sim Ideal choice for smaller student academic events. Usually chosen by association: like for seminars/meetings

PS: Students may apply to use smaller halls or classrooms for meetings/seminars one week prior to the event.

Campus Hospital

use inor health problems, you can consult doctors at the campus hospital which is very close and accessable. Your doctor will forward your case to bigger hospital depending on the seriousness of the illness.

Location: Close to outdoor swimming pool.

Timings: 24 Hours

PS:

- \sim In case of emergency, please call an ambulance (120) or please go to Jiangbin of No.2 Hospitals.
- \sim Your medical insurance can be applied to these hospitals and only to inpatients Please check medical insurance handbook for terms and conditions.

Mobile Operators

China Mobile: Close to San Shan Building
China Unicom: Near B# Dorms and Under No.6 Canteen
China Telecom: Near B# Dorms and Under No.6 Canteen

Post

China Post: Close to the Gymnasium. Cheaper option for international heavy post. EMS: Near A# Dorms. Cheaper option for international document posts.

Express Couriers: Many domestic courier services operate on campus, where students should go and collect their packages. Could be a regular stop for online shoppers.

Other international courier services operate from Zhenjiang City office and will collect your packages on appointment. Call the following numbers to send an nternational express courier 800-810-8000 for DHL and 800-463-3339 for FedEX

Banks & ATMs

Most major Chinese national banks are located in and around campus.
Bank of China (BOC): Opposit main gate. Most foreign students choose this ban for the ease of access in comprehensive banking including internet banking. Industrial and Commercial Bank of China (ICBC): Near east playground.
Angricultural Bank of China (ABC): Near east playground.
China Postal Savings Bank: Near east playground.
China Construction Bank (CCB): Opposite back gate.

Useful Financial Information

- ~ Most foreign debit/credit cards (VISA, Master, Diners Club, JCB, American Express etc.) can be used in the ATMs of above banks.
- ~ Please note that these cards cannot be swiped at POS machines in most stores in China.
- ~ Best way to transfer your tuition fees from home is a SWIFT transfer to your BOC account (account number is different from card number, please consult BOC)
- To avoid risk, exchange money only at banks

Getting Around in Zhenjiang Public Transportation

Zhenjiang's public transportation is very convenient and very well connected Public buses are most economical and safe way to travel.

Zhenjiang Buses

~ Buses are operated without a ticket collector and you have to drop 1-3 CNY in the coin box. The price (usually 1 CNY) of a ride varies in different bus lines but same between any stations of same line

JSU to Downtown (Dashikou)

From main gate: Take bus no. 19, 3, 29 From Jingjiang gate: Take bus no. 81, 14

JSU to Wanda Plaza (high-speed railway station)

From main gate: Take bus no. 19, 3, 116 From Jingjiang gate: Take bus no. 81

JSU to Zhenjiang South Railway Station

From main gate: Take bus no. 202, 208

JSU to Zhenjiang Public Security Bureau (Visa Renewal):

From main gate

Take 19/28 and change to K218 at Zhong Shan Qiao (Yaohan Mall)

Take 19/201/208 and change to 113 at Mengxi West Station

From Jingjiang gate:

Take 81 and change to K218 at Zhong Shan Qiao (Yaohan Mall)

JSU to Jiangbin Hospital

From Jingjiang gate: Take bus no. 14





Zhenjiang Taxis

Min. Fare on these metered taxis is 9 CNY (for first 3 Km) + 1.6 CNY for every 1 Km after that

Common fares (for reference only)

JSU to downtown (dashikou): About 25 CNY JSU to railway station (near wanda): About 35 CNY JSU to Zhenjiang south station: About 45 CNY JSU to Jiangbin hospital: About 30 CNY

Whenever you take a taxi, please do not forget to get a receipt from the car driver because the receipts bear the car numbers, and in-case your items are left in the rehicle, getting them back becomes much easier. Call 0511-84447222 in such event.

Zhenjiang Public Bicycles

Thenjiang city boasts a complex network of public bicycle stations, very easy for one to borrow from any spot and return it at any other. Renting Charges: FREE for irst hour and 1 CNY for every next hour. The bicycle spots are also strategically blaced in many places on JSU campus. You have to apply for Zhenjiang Public ransport card to use this service.

Zhenjiang Public Transport Card 京江通

Can be used to take bus (with 50% discount) and also the public bicycles.

Place to apply: China Mobile Store (Near Mengxi Square)

Prepare: Passport, 18 CNY for card, min. 20 CNY for deposit (card balance).

Application: Please remember to fill the application to activate public bicycle usage as this card is only used to take bus by default.

PS: Please recharge enough balance to keep the service active and do not loose is card as the card itself or the amount in it cannot be replaced/renewed.





Getting Around in Zhenjiang Shopping



Wanda Plaza (万达广场)



DaXiang Fashion Street (大祥时尚街)



Yaohan Mall (八佰伴)



Dashikou Underground Shopping Street

Shopping in Zhenjiang is easy as a pie. Most major brands are available in Wanda plaza and Yaohan Mall. For students who go on budget, Daxiang Fashion street and the long underground shopping street in dashikou is a good choice.

Online Shopping:

- ~ Activate online banking when you open a bank account and you are open to make payments on the biggest online shopping portal of the world "TAOBAO".
- ~ You will have to link an "Alipay" account which is like "paypal"
- ~ www.taobao.com is an "e-bay" like portal with multiple sellers so search well to get the best bargain. Try chinese search words instead of english to get more search results.

Groupons:

~ Restaurants, Cinema, Travel, shopping and more! Group purchases save a lot Browse through following websites for more www.meituan.com, www.jd.com www.nuomi.com, www.lashou.com

Supermarkets

RT Mart - Dashikou (大润发-大市口) RT Mart - Tao hua Wu (大润发-京口点) Walmart - Dingmao (沃尔玛-丁卯) Walmart - Wanda (沃尔玛-润州) Aushan (欧尚) Metro (麦德龙) YongHui (永辉)

Cinema

Wanda Cinema (**万达**影城)
DaDi Cinema (**八佰伴-大地影城**)
HengDian Cinema (**欧尚-横店影城**)
China Film - Hongdou (**红豆广场-中影影城**)
Jinyi Cinema - Wanda (常**发广场-金逸**影城)
JiuZhou Cinema (Back Gate of JSU)

Hospitals

Jiangbin Hospital (江滨医院)
No.2 Hospital (康复医院)
No.3 Hospital (第三人民医院) Infectious Diseases
No.4 Hospital (第四人民医院)

Pizza Hut 必胜客 - Yaohan (八佰伴), Wanda (万达广场)

Western Food

Papa Johns Pizza 棒!约翰 - Wanda (万达广场),Dashikou (国际饭店) KFC 肯德基- Aushan (欧尚), Dingmao (丁卯), Wanda (万达), Hongdou (红豆), Int'l Hotel (大市口), RT mart dashikou (大润发-润州), RT mart TaohuaWu (大润发-京口), Mengxi Circle (梦溪广场), Railway St. (火车站) Mc Donalds 麦当劳 - Wanda (万达), Dashikou (大市口), Railway St. North Sq. (火车站-北广场)

Tacos 塔可 - Yaohan (八佰伴), Wanda (万达广场)

Other Important Information

China National Holidays

During an academic year, students will have some days off for the following holidays:

New Year Day: January 1st to 3rd Tomb Sweeping Festival: April 5th May Day: May 1st to May 3rd

Dragon Boat Festival: 5th day of 5th Lunar month

Summer Vacation: Usually from early July to end of August

Mid-autumn Festival: 15th day of 8th Lunar month

National Day: October 1st to October 7th

Winter Vacation: usually from late January to mid-February

For more details, please refer to the school calendar.

PS: Some holidays may depend on national calendar changes everyday.

Emergency Numbers

In case of any emergency, please call your class teacher and inform the situation Contacts of emergency services in campus/China are as follows:

Campus Security	88780110
Police (Calling)	110
Police (Text message)	12110
Ambulance	120
Fire	119
Traffic Accidents	122

SOS in Water	12395
Complaints about Goods' Qualities	12315
Complaints about Prices	12358
Phone Directory	114
Comprehensive Information	12580
Railway Information	12306

Your Postal Addr∈ss in China

<Your Name>, <Your Major, Class>,
<Room No.>, <Apartment Name>,
Overseas Education College, Jiangsu University, P.O.Box 321,
301 Xuefu Road, Zhenjiang,
Jiangsu province, P. R. China 212013

OEC Student Affairs

How to Apply for a Residence Permit in China

. According to the Law of the People's Republic of China on Control of the Entry and Exit of Aliens, foreign residents who enter China with a X, F or L visa and study in China for more than 180 days, are required to obtain a Residence Permit.

2 . Files needed for applying Residence Permit in China are as following:

Prepared by the Overseas Education College:

 ${\mathfrak D}$ Organization Code Certificate of Jiangsu University (stamped)

②Letter of Visa Application for School Istamped1 (also known as the "Introduction Letter".

To be prepared by Student:

3The original valid passport

⊕Copies of the original valid passport (passport photo page; valid residence permit page; last airport immigration stamp page)

Registration Form for Temporary Residence issued by the dormitory or local police station.

 $oldsymbol{6}$ Visa and Residence Permit Application Form

Ocertificate of Physical Examination

(issued by Zhenjiang Entry-Exit Inspection and Quarantine Bureau) (new students only

Ocopy of your JW202/201

②a 2-inch forward-facing photograph (new students should take the photo with bar code in Zhenjiang Entry-Exit Administration Bureau in police station)

3. Overseas Education College of Jiangsu University will provide the first-time residence permit application to all new international students after the registration of new semester.

Please complete the following items in the following order:

A. Go to Zhenjiang Entry-Exit Inspection and Ouarantine Bureau for a Physical Examination.

3. Go and get a. Visa/Stay Permit/Residence Permit Application Form and b. Document Checklist in Overseas Students Affair Office or Overseas Students Department, and fill out these forms to complete the materials for a visa application.

C. Go to Zhenjiang Entry-Exit Administration Bureau and submit your passport with the visa application materials to apply for Residence Permit.

4 . Students who cannot finish the visa application on time will need to go to the Overseas Students Affair Office to complete the related procedures, get the materials and submit them to the Zhenjiang Entry-Exit Administration Bureau of their own volition.

 O . The students must provide the related visa application fee

6. Students under the age of 18 can be exempted from the Inspection and Quarantine Bureau requirement; students who extend the Residence Permit within 3 months of its expiration can be exempted from submitting the health certificate.

OEC Student Affairs

How to Apply for a Re-entry Visa and Visa Extension ?

According to the Law of the People's Republic of China on Control of the Entry and Exit of Aliens, foreign residents who enter China with an X2, S2, or O2 visa may apply for a re-entry visa and visa extension if necessary. The maximum valid period of the visa is 180 days.

2. Students who need to apply for a re-entry visa or visa extension should go to the Overseas Students Affair Office to complete the related procedures and obtain materials to be submitted to the Zhenjiang Entry-Exit Administration Bureau. The following files are needed:

To be prepared by the Overseas Education College:

- Admission Office
- 2)JW202/201 visa form
- ③Letter of Visa Application for School (stamped) (also known as the "Introduction Letter")
 To be prepared by Student:
- The original valid passport and visa
- 5 Registration Form for Temporary Residence

lissued by the reception of dormitory or local police station

6 Visa and Residence Permit Application Form

(with a 2-inch forward-facing photograph, new students should take the photo with bar code in Zhenijang Entry-Exit Administration Bureau in police station)

eta .The student must provide the related visa application fee

How Do I Apply for a New Passport If It Is Lost?

1.If your passport is lost, please report the loss to the Overseas Education College and the local police station. Provide the police officer detailed information, including when, where and how it was lost, the passport number, and the visa expiration date. The police station will provide you with a "Passport Loss Acceptance Form".

2.Take the acceptance form to the Exit-Entry Administration Department of Zhenjiang Public Security Bureau (address: No. 9 Jiu Hua Shan Road, the left side in Zhenjiang Public Security Bureau). The department will issue a "Passport Loss Confirmation Report".

3.the student should go to the embassy or consulate to apply for a new passport within 3 days of receiving confirmation from the Bureau.

4. Take the new passport to the Overseas Education College to register and go to Zhenjiano Exit-Entry Administration Department to reapply for a replacement visa.

OEC Student Affairs

What Formalities Need to be Completed for Students Living Off-Campus?

Sign a "Contract of Tenancy" with the owner.

2.Present the Contract to the Overseas Students Affairs Office and fill in the "Registration Form for Living Off-Campus".

3.Take these two documents and your passport to the local police station to get the 'Registration Form for Temporary Residence", which should be stamped by the police officer. Then submit a photocopy to the Overseas Students Affairs Office.

Things to Bear in Mind when Living Off-Campus

l.Pay attention to your personal safety and the safety of the property. Please exercise discretion regarding your personal safety and to avoid potential loss or theft of your personal property.

2.Pay attention to the safe use of gas and electric alliances, especially high-power electric appliances. Beware of electrical and fire hazards.

3.Pay attention to traffic safety and observe traffic regulations. Automobiles without license ags cannot be ridden on the road.

4.Be respectful of your neighbors and do not cause disturbances.

5.Keep in touch with the College. Please inform us if you've changed your address or contact nformation.

How to apply for part-time job permit on your visa (work-study or off-campus internship, etc.)?

Students are required to take permission from the Exit and Entry bureau for working part-time in China. A stamp will be printed on your resident page which permits your part-time job Prepare the following documents and apply at the Exit and Entry Bureau.

- . Copy of the company's business licence.
- Copy of the company's organization code
- 3. Your official Job contract from the company
- 4. Permit from OEC, Official Letter from OEC
- 5. Copy of passport (Photo page, Visa Page, Last entry page
- 6. Copy of your JW202.
- 7. Charges of 400 RMB/yea

OEC Student Affairs

What to Do if the Student ID is Lost?

Within two weeks after an international student registers for the first time, the college will issue him/her an International Student ID card.

Please confirm your student ID number with the teacher in the Overseas Students Affair Office and then they will make the Student ID card for you.

If your Student ID card is lost, you may also go to the Overseas Students Affair Office to reapply one.

1. Pay attention to the safety of personal property to avoid potential loss

Take care of your personal belongs such as cell phone, wallet, ID card, bring your valuables or place them within your sight in public places, especially in crowded places, do not be neglectful.

When you leave your room or go to bed at night, please lock please lock the doors and windows, to avoid theft or your personal property.

2. Keep consumption invoices for a rainy day

Ask for a consumption invoice or a receipt from staff when buying a large amount of goods in the store. In case having quality problems you may apply for returning to the store with invoices. Keeping the taxi invoice may help you to find forgotten items in the car.

3. What to do if the personal property is lost?

If your personal belonging is lost or stolen, report the loss to the local police station at once. If it was lost in the taxi, you may call the service number written on the taxi receipt. If it was lost on campus, you may call the service number written on the taxi receipt. If it was lost on campus, you may report the loss to the security department of Jiangsu University. Feel free to contact the Overseas Students Affairs Office if you need help. Tel: +86-0511-88792566

4. Police alarm hotline & Medical First Aid hotline

In case of emergency, danger or injury, please dial the 24-hour police alarm hotline "110" and 24-hour medical First Aid hotline "120" for help.

5. Medical Treatment quide

Students with international health insurance may go to the designated hospital

Students with health insurance bought in Jiangsu University may go to the public hospitals for medical treatment.

OEC Student Affairs

Timinés for various services in OEC Student Affairs Office

RESIDENCE PERMIT and PHYSICAL EXAMINATION

2:00-5:00 Tuesday afternoon and Thursday afternoon

DOCUMENTS ISSUING and CONRERENCE/CLASS ROOM RENTING

2:00-5:00, each afternoon in work days

STUDENT CARD ISSUING, REGISTRATION AND CANCELLATION

2:00-5:00, Tuesday afternoon

